

## Excerpt from Student Handbook:

### Locker and Phone procedures for the 2021 - 2022 school year

## Use of Lockers

Granite Falls Middle School will issue students lockers in their homeroom class. Students are responsible for purchasing locks if desired. Only **combination locks** are allowed to secure school lockers. Students should keep a lock on their locker to prevent theft and / or damage to personal items. Students should only share lock combinations with their homeroom teacher to further prevent theft or damage to personal items.

Combinations for student purchased locks must be given to homeroom teachers. Combinations will be documented for administrative use and safety. Any locker without a combination lock will be cut off if the locker needs to be opened. The school is not responsible for replacing the destroyed student lock. Reminder: Only combination locks should be used on Granite Falls Middle School lockers.

Lockers will be searched when a school official has reason to believe there is evidence that the student has violated or is violating a law, Board policy, the Code of Student Conduct or a school rule. Again, students are personally and solely responsible for the security of their wireless communication devices and any other item stored in their locker. The school system is not responsible for the theft, loss or damage of a cellular phone, other personal wireless communication devices, and / or personal belongings that are placed in lockers. Using school provided lockers is a choice and a privilege for students and parents. Although lockers will be used to store student belongings, the purchase of a combination lock is not a required service for students. However, purchasing a combination lock is encouraged to ensure the safety of items inside of individual student lockers.

## ELECTRONIC DEVICES

### USE OF WIRELESS COMMUNICATION DEVICES:

The Board recognizes that cellular phones and other wireless communication devices have become important tools through which parents communicate with their children. Therefore, students are permitted to possess such devices on school property so long as the devices are not activated, used, displayed or visible during the instructional day (beginning with the arrival at school until the dismissal bell) or as otherwise directed by school rules or school personnel.

Students must turn off cell phones / electronic devices and place them in their assigned locker before reporting to homeroom each morning. Students will not be permitted to access cell phones / electronic devices again until the closing of the school day.

Wireless communication devices include, but are not limited to, cellular phones, smart watches, electronic devices with internet capability, two-way radios and similar devices.

Administrators may authorize individual students to use wireless communication devices for personal purposes when there is a reasonable need for such communication. Although usage is generally permitted before and after school, use of cellular phones and other wireless communication devices may be prohibited on school buses when noise from such devices interferes with the safe operation of the buses.

### Consequences for Unauthorized Use School:

Employees may immediately confiscate any wireless communication device that is on, used, displayed or visible in violation of this policy.

1<sup>st</sup> Offense: Student takes device to locker immediately. Offense should be noted on the matrix.

2<sup>nd</sup> Offense: Device is confiscated by school personnel until the end of the school day. Offense should be noted on the matrix.

3<sup>rd</sup> Offense: Parent must pick up device from administration.

4<sup>th</sup> Offence and beyond: Parent will pick up device from administration.

After the fourth offense, additional offenses may result in a range of approved consequences for minor infractions, including in-school or short-term out-of-school suspension, if warranted. More severe consequence, including those reserved for major violations, may be imposed, based on consideration of the following factors: whether the wireless communication device was used (1) to reproduce images of tests, obtain unauthorized access to school information or assist students in any aspect of their instructional program in a manner that violates any Board Policy, administrative regulation or school rule; (2) to bully or harass other students; (3) to send illicit text messages; (4) to take and/or send illicit photographs; or (5) in any other manner that would make more severe disciplinary consequences appropriate.

**Search of Wireless Communication Devices:** Board Policy 4342 A student's wireless communication device and its contents, including, but not limited to, text messages and digital photos, may be searched when a school official has reason to believe the search will provide evidence that the student has violated or is violating a law, Board

Policy, the Code of Student Conduct or a school rule. The scope of such searches shall be reasonably related to the objectives of the search and not excessively intrusive in light of the nature of the suspected infraction.

**Liability:**

Students are personally and solely responsible for the security of their wireless communication devices. The school system nor Granite Falls Middle School is not responsible for the theft, loss or damage of a cellular phone or other personal wireless communication device.

Students and parents who choose to bring cell phones, and personal belongings to campus do so under the condition that they accept all responsibility and liability for the items. Granite Falls Middle School personnel will not be held responsible or liable for damaged or stolen student items.