

Important Exam Information

For students
Spring 2022

- Exam Schedule
- Exam Exemptions
- Exam Week Sign Out Procedures



Spring 2022 Testing Schedule

Mon. 5/30	- Regular School Day/Review
Tues. 5/31	- ALL Teacher-Made Exams
Wed. 6/1	- 1st Period EOC/CTE Exams (morning) 7:45 - 2nd Period EOC/CTE Exams (afternoon) 11:15
Thur. 6/2	- 3rd Period EOC/CTE Exams (morning) 7:45 - 4th Period EOC/CTE Exams (afternoon) 11:15
Fri. 6/3	- Make-Up exams in morning 7:45 - Early Release Day! 11:30

Exam Attendance

- Students are **required** to be present at school for their exams (EOC and CTE).
- Attendance will be taken every day.
- Students who do not have exams must be present at school for at least a 1/2 day if they desire to achieve perfect attendance.
- Students without exams who are present at school on those subject exam days, will report to the Theater.

Test Make-ups

- Students are **required** to be present to take their EOC
- Students who are not present for these exams **MUST** make-up the exam during the designated times.
- Make-up Exams will take place on Friday, June 3rd in the morning.

Cell Phones

- Cell phones will be turned off and taken up by classroom teacher in order to avoid extra devices on the WiFi.
- Students **will not** be allowed to call/text parents to come and pick them up from school.
- If student plans to sign out early (at 11:15 only) on either exam day, s/he must submit the [Online Sign Out form](#) PRIOR to your exam days.
- Students will not be allowed to leave early for afternoon exams.

Exam Week Sign Out Information

- If student does not have an afternoon exam, they are allowed to sign out once the morning exam session is complete at 11:15 am.
- Students are **not** allowed to sign out until 11:15 am.
- Parents/Guardians still have permission to sign-out their student in the main office from 11:15 - 11:30. No phone calls from parents will be accepted for signing out.
- Students should **not** report to the main office to attempt to call or sign-out.
- Students who do not have permission to sign-out must report to the Theater and **must remain until the end of the day.**

Exam Week Sign Out Procedures

- Permission notes can be completed [online](#) or given to Mrs. Hayes at the front office.
- Before student will be approved to sign out, office staff will confirm that student does not have an afternoon exam.
- On the day of testing, approved students will receive a ticket from their 1st/3rd period testing site.



Scan Here

**Parent Permission to
Sign Out AFTER Exams**

Click HERE!

**Online Form located
on WCHS Homepage!**

Exam Week Sign Out Procedures

- **At 11:15**, students with ticket should **exit the building through the Student Entrance doors, giving ticket to staff at the door.**
- Only students whose parents have completed the online form or submitted a note by **8:00 AM, Wednesday, June 1st** will receive a ticket from office staff once it is confirmed the student doesn't have an afternoon exam. Parents will not be able to call to check you out of school.
- All students should exit the building using the Student Entrance doors. Notify your parents that **all students are to be picked up in the Student Parking Lot.**

Exam Exemptions

Students MAY be exempt from **teacher-made exams ONLY**.

In order to be exempt, students must have an 80 or higher class average.

Students will be alerted if exempt from their teacher-made exam on their last instructional day (Friday, May 27th).

Teacher -Made Exam Sign Out

Students who are exempt from **teacher-made exams after 1st, 2nd, or 3rd period** may sign out during the following times with a note from home, form filled out, or in-person pick up **ONLY**. No phone call, text, or email sign-outs will be accepted.

Exempt from:	Sign-outs
2nd, 3rd, and 4th period Teacher Made Exams	9:25-9:35
3rd and 4th period Teacher Made Exams	11:00-11:10
4th period Teacher Made Exams	1:10-1:20