

Senior Letter Spring 2022

April 5, 2022

Dear Seniors and Parents/Guardians of Seniors:

Graduation is almost here and we are all beginning to feel the excitement. This is the most important time of the year for our seniors. We are sharing the information in this letter so that both parents and students are aware of all the important dates and expectations for our seniors. This packet contains information regarding each of the following events. Please read through this entire packet carefully.

Sincerely,

SCHS Administration, School Counselors, Senior Sponsors

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Detailed Listing of Events

April 5th, Senior Class Meeting

Information session to present seniors details about various senior events and happenings, including graduation.

April 8th, Deadline to Buy Prom Tickets

Prom will be held Saturday, April 30th at Lake Hickory Country Club. Tickets are available for purchase until Friday, April 8th. Guest forms are due by April 8th as well. Senior Tickets are \$30; Juniors are \$40; Guest tickets are \$40; and Sophomore tickets are \$50. Sophomore tickets can be purchased on April 11th on a first come/first serve basis.

Questions? See Ms. Bolick (sbolick@caldwellschools.com), Ms. Hayes (nhayes@caldwellschools.com), Ms. Clark (kiclark@caldwellschools.com), or Ms. Cardwell (mcardwell@caldwellschools.com)

April 13th & 28th- Registration Meetings for CCC & TI Bound Students

CCC&TI advisors will be at SCHS for fall registration in the Media Center Lab by appointment only on April 13 and 28. CCC&TI bound students must see Mrs. Triplett for information and to sign up for an appointment.

Questions? See Ms. Triplett (mtriplett@caldwellschools.com)

April 28th, 11:15-1:15pm- Jostens Cap & Gown Pickup

Cap and Gown Pick Up will take place in the Commons Area during all four lunches from 11:15-1:15 on Thursday, April 28th.

Jostens orders must be paid in full to pick up at this time. Remaining balances will be shared with seniors via email prior to this date.

Seniors who have indicated they need to rent from the school will be able to pick up their Cap & Gown as well. The cost is \$25 and must be paid in full before pickup or can be paid on the pickup day. Please contact your school counselor with any questions.

Questions? See Ms. Robertson (lrobertson@caldwellschools.com)

April 30th, Prom

Prom will be held Saturday, April 30th at Lake Hickory Country Club. See [the prom website](#) for additional information.

Questions? See Ms. Bolick (sbolick@caldwellschools.com), Ms. Hayes (nhayes@caldwellschools.com), Ms. Clark (kiclark@caldwellschools.com), or Ms. Cardwell (mcardwell@caldwellschools.com)

May 2nd, by midnight- Deadline to complete Final Senior Survey

All seniors must complete [this form](#) to attend the Elementary School visits, Decision Day, Capping Ceremony, and be included in the scholarship insert in the graduation program.

Seniors who have received any grants/scholarships should report the amount and scholarship name via the Google form emailed to students in March. Seniors can also submit this information to their school counselor. Any scholarships and/or grants reported will be included in the graduation program.

Questions? See Ms. Robertson (lrobertson@caldwellschools.com)

May 2nd, 11:15-1:15 pm Honors Stole, NC Scholar Medal, & WorkKeys Cord Pick Up

School counselors will notify seniors via email if they are eligible for honors stoles, NC Scholar medals, or WorkKeys cords by April 27th. Students qualifying for honor stoles may purchase at a cost of \$20.00. NC Scholar medals are \$10.00. The cost of WorkKeys cords is covered. They may be purchased at any time prior to May 5th, but seniors are encouraged to purchase these items on May 2nd during lunch. Seniors will not receive their stole and/or medal if they have not paid for their item(s). Payment instructions will be found in the notification students receive about what they earned.

If you have any questions in regards to other SCHS club cords, please contact your club sponsor.

Questions? See your counselor or club sponsor

May 3rd- Deadline to turn in Bus Permission form for Elementary School Visits

In addition to the final senior survey, seniors who plan to attend the elementary school visits must have a parent/guardian [sign the paper permission form](#) to ride a bus to their elementary school in order to attend. You can print this form yourself using this link or pick up a paperform from Ms. Reising (Room 215). All forms must be turned into Ms. Reising (Room 215).

Questions? See Ms. Reising (vreising@caldwellschools.com)

May 6th, Senior Celebration Day- 8:00-3:00

Cap & Gown Pictures 8:00 - 10:00

Carolina Photography will be at SCHS from 8:00-10:00 to take individual and group cap & gown pictures. Seniors will be called to the gym in groups.

Students should come to school in their graduation attire that meet the criteria below.

Seniors have the option to wear...

- Option 1: Black slacks, black dress shoes, dark socks, white button-down shirt, and a dark tie with their cap and gown.
- Option 2: A dress or blouse with a skirt, and black shoes with their cap and gown.

Personal attire should not be seen above the neckline and skirts or dresses should not hang below the hem of the gown. Tennis shoes and boots are not a substitution for black dress shoes. Caps should be worn parallel to the floor. Students are not to carry purses with them during graduation or other personal items. Failure to comply with these dress restrictions will result in the student not being able to participate.

Questions? See Ms. Cardwel (mcardwell@caldwellschools.com) or your school counselor

Elementary School Visits 10:00-12:30

After graduation pictures, seniors who have completed the Senior Final Form and the Permission form will load buses to visit their elementary schools.

Students will change out of their dress clothes into their future career, military, or college gear to wear underneath their cap and gown on these elementary school visits. We want the elementary school students and teachers to see that you are graduating and what you are doing next!

Seniors will meet senior sponsors in the Commons Area before loading buses.

Questions? See Ms. Reising (vreising@caldwellschools.com)

Senior Luncheon 12:30-1:15

Lunch will be provided for all seniors in the New Gym. Seniors will receive their 9th grade letters to themselves following lunch.

Senior Decision Day 1:15-3:00

Seniors will spend the remainder of this day celebrating their next step at Senior Decision Day in the Commons Area. Seniors will have a dessert bar, games, photo booth, and raffle for prizes.

We will be taking additional pictures that will be used in displays the remainder of the year. Seniors will get their pictures taken in their career, military, and college gear that they wore underneath their cap & gown to attend the elementary school visits. All CCC&TI students will be receiving a shirt to wear prior to this event.

Questions? See Ms. Kongmany (skongmany@caldwellschools.com)

May 12th- Senior Bonfire, Weather Permitting

Seniors will host a bonfire in the upper parking lot on Thursday, May 12th from 8:30pm to 10:00pm. Students will park in the student parking lot and walk up to the bonfire.

Questions? See Ms. Reising (vreising@caldwellschools.com) or Ms. Weaver (jweaver@caldwellschools.com)

May 19th, Cap decoration approval deadline

Cap decoration is an option for this year's senior class. Seniors wishing to have their caps decorated must have their decorations approved by Ms. Weaver (jweaver@caldwellschools.com) or Ms. Reising (vreising@caldwellschools.com) before Friday, May 20th. You can see them at school or email one of them. Seniors will be given cardstock to decorate and then attach to their caps. Decoration on caps must not hang over and cannot exceed a height of over half an inch. Decoration content must be positive and non offensive to others and meet the Caldwell County dress code. Administration has the right to pull any cap not meeting these requirements the day of graduation. Seniors can pick up their cardstock from Ms. Weaver (Room 207) or Ms. Reising (Room 215). Seniors CANNOT decorate their caps before the senior class pictures are taken on May 6th. Students may decorate their caps after May 6th.

Questions? See Ms. Reising (vreising@caldwellschools.com) or Ms. Weaver (jweaver@caldwellschools.com)

May 20th, 2022- Senior Day 8:45-3:00

Capping Ceremony 8:45-9:15

Senior Day will begin with a capping ceremony that will begin at 8:45. Seniors must come in **graduation attire** and have a designated person to put their cap and gown on them in a symbolic ceremony. A staff member will be available to help any senior who does not have a guest in attendance. Students will indicate on their final senior survey who they plan to cap them.

At 8:00 seniors will be called to the New Gym. The individuals capping will also meet their seniors in the main gym by 8:00. Teachers will be there to line you up accordingly. Additional instructions will be provided to students and escorts at 8:25. Seniors will give their cap, gown, and tassel to the individual who will be capping them to carry into the ceremony.

This ceremony will last approximately 20-30 minutes. Additional guests will arrive and sit in the bleachers in the main gym for this ceremony.

This event will be streamed online for guests who cannot come in person.

Questions? See Mr. Ingram (mingram@caldwellschools.com), Ms. Reising (vreising@caldwellschools.com) or Ms. Weaver (jweaver@caldwellschools.com)

Senior Awards Day 9:15-11:15

Our senior awards assembly will be held in the main gym immediately following the capping ceremony. Students will remain in **graduation attire** for this event. The individual “capping” their senior will return to the bleachers to watch this ceremony. Students participating in the capping ceremony must remain for the awards ceremony. This awards ceremony will include Academic Excellence Awards, Attendance Awards, Service Awards, CTE Awards, CCC&TI Awards, Scholarship recipients and more. This event will be streamed online for guests who cannot come in person.

Questions? See Ms. Robertson (lrobertson@caldwellschools.com)

Senior Picnic & Senior Yearbook Distribution 11:15-3:00

Senior day will continue immediately following the awards assembly. There will be a picnic and other activities at the football stadium for seniors. Seniors will be able to pick up their yearbooks at this time. Students can change out of their graduation attire for this event before reporting to the field. Students not attending the picnic will be expected to return to class.

Questions? See Ms. Reising (vreising@caldwellschools.com), Ms. Weaver (jweaver@caldwellschools.com), or Ms. Cardwell (mcardwell@caldwellschools.com)

May 23rd, Handicap Seating/Parking Request form deadline

See our graduation section below for additional details regarding handicap seating and parking for graduation. The handicap request form is located on the last page of this packet and is due to Ms. Robertson by May 23.

Questions? See Ms. Robertson (lrobertson@caldwellschools.com)

May 31-June 2, Senior Exams

Seniors will receive additional information closer to exam time regarding dates and times. .

Exam Exemptions:

All students with course averages of 80 or higher for the semester can be exempt from teacher made exams. Exempt students have the option to take the final exam to see if they can improve their grade.

Questions? See Ms. McKercher (rmckercher@caldwellschools.com)

June 1st, Send Final Transcript to Your College

All seniors who plan on attending a 2 or 4 year college after high school must request their final transcript to be sent to the college of their choice. To request your official transcript, students must submit our online student records request portal. You can find the link on our school website under the “Students” tab, or visit <https://caldwellinc.scribborder.com/>.

Seniors need to select that they are still a “Current Student” to send their transcript for free.

Questions? See Ms. Kongmany (skongmany@caldwellschools.com)

June 3rd, Graduation Practice at 9:00am

Graduation practice is very important and all students must attend. Please note, if a senior does not participate in practice, the student will not be permitted to participate in graduation ceremonies. Practice will be June 3rd and will start promptly at 9:00am. Seniors will arrive and enter at the student entrance and follow the signs . If weather calls for the possibility of an indoor graduation, we will also practice indoors after the outdoor practice. If everything goes well, we anticipate practice will take approximately 2-2.5 hours. However, we plan to practice until we are ready for the big event. We must have the cooperation of every student. All school rules must be followed including the dress code. If any student fails to cooperate during the practices, we will remove the student from practice and attempt to notify parents immediately. The student will then not be permitted to participate in the graduation ceremony. Seniors are to leave campus immediately following practice. It is recommended that students wear sunscreen for outdoor practice.

Questions? See Ms. Robertson (lrobertson@caldwellschools.com)

June 3rd, All senior debt must be paid

Any senior who has accrued outstanding fees needs pay at the front office as soon as possible. Please make sure you have all these paid to ensure your participation in graduation. This includes the senior fee of \$20.00. All debts/fees must be paid and any chromebooks/chargers/hotspots borrowed must be returned to the school by the end of graduation practice on June 3rd.

Questions? See Ms. Gray (mgray@caldwellschools.com) or Ms. James (sjames@caldwellschools.com)

June 4th, Graduation

Graduate Dress

The dress code for graduation will be strictly enforced. These will be dignified ceremonies and all students are expected to comply.

Seniors have the option to wear...

- Option 1: Black slacks, black dress shoes, dark socks, white button-down shirt, and a dark tie with their cap and gown.
- Option 2: A dress or blouse with a skirt, and black shoes.

Personal attire should not be seen above the neckline and skirts or dresses should not hang below the hem of the gown. Tennis shoes and boots are not a substitution for black dress shoes. Caps should be worn parallel to the floor. Students are not to carry purses with them during graduation or other personal items. Failure to comply with these dress restrictions will result in the student not being able to participate in graduation.

Location of Graduation

There will be a determination made by 7:00pm on the day before graduation regarding the location of the

ceremony. If the decision is made at 7:00pm to move graduation inside, the location will not change regardless of the weather Saturday morning. Please prepare accordingly and make sure students distribute tickets appropriately. This event will be streamed online for guests who cannot come in person.

Plans for Outdoor Graduation

For an outdoor ceremony, graduation will promptly begin at 9:00am on Saturday, June 4th in the stadium for all students and their guests. **Students should be dressed and report to their designated spot from the graduation practice by 8:00am.**

1 ticket will be given to each senior -- 1 ticket will be designated for seating of 2 people (together) on the field. These guests must arrive at the stadium field entrance together to sit on the field. There is unlimited seating for guests in the football stadium bleachers which will not require tickets. If a student's guests need handicap tickets, they must complete the handicap form by May 23rd.

All entrances to graduation will be closed at 9:00am. Gates will open at 7:30am. Graduates must be in the new gym dressed and ready between 7:30-8:00am. Attendance will be checked at 8:00 am. Guests must present their ticket at the gate for graduation.

Plans for Indoor Graduation

For an indoor ceremony, graduation will begin at 9:00 in the main gym. Doors will open at 7:30am for an indoor graduation ceremony. Doors will close promptly at 9:00am. **Students should be dressed and report to their designated spot from the graduation practice by 8:00am.**

Each senior will receive 2 tickets for the designated areas - 1 ticket for the main gym which admits 3 people and 1 ticket for the commons area or theater which admits 2 people. All 3 people using the main gym ticket must enter the school together with their ticket. The 2 people using the commons area or theater must enter the school together with their ticket. Guests must go to the area printed on the ticket.

The following graduates will receive 1 additional exemplary ticket for the theater or commons area that admits 1 additional person: senior class president, student body president, honor graduates, and students with perfect attendance.

If you know you will not use all of your tickets, you may share them with a classmate who may need an extra ticket. We will help as much as we can but we cannot exceed the Fire Marshal's rated capacity for the gymnasium, commons area, or theater.

Further information will be announced about entry and exit points, and handicap parking for inside graduation if necessary. Please listen for a phone call and/or check our school website for further information if the decision is made to move graduation inside.

Questions? See an administrator or a school counselor

June 4, Project Graduation

All members of the Class of 2022 are invited to attend Project Graduation on June 4 from 8:00pm-12:00am at Bo's Entertainment Center in Lenoir. Students can bring guests for \$10. Students who pre register anytime between May 6- May 27 have the opportunity to win \$100. Food, bowling, laser tag, games, mini golf, and arcade are all free. Prizes will be raffled off to seniors which include cash, chromebooks, Smart TVs, and more. A \$12,000 Appalachian Scholarship and a \$1,500 CCC & TI Scholarship will be given out as well. See Ms. Hendel for details and the pre registration form (after May 6).

Questions? See Ms. Hendel (mhendel@caldwellschools.com)

Miscellaneous

These events are planned based on current Covid-19 policies and procedures. If county and state guidelines change due to Covid-19, changes could occur to these upcoming events.

Any senior who has tested positive for COVID19 or on quarantine will NOT be able to participate in any of the graduation events or the formal graduation ceremony if their quarantine date covers one of these event dates. Once quarantine is over, families may contact the school to set up a private graduation.

In the event a student does not meet all requirements for graduation, the school will attempt to notify the parent and student as soon as possible but no later than the evening of June 3rd. No student will be permitted to participate in graduation unless he or she meets all graduation requirements.

All outstanding fees and indebtedness to the school must be paid in order to participate in the commencement programs.

With such a large group in attendance, we recommend that children under age 5 not be brought to the ceremonies. Children of any age in attendance are required to have a ticket for entrance and will be counted towards the senior's guest count (5 max for indoor ceremony).

Handicap Seating/ Parking

A number of our guests for graduation will need special seating. Be aware that there is limited seating available. All guests requiring seating due to a handicap disability or physical restriction should complete and return the attached handicap seating form. This is due to Ms. Robertson no later than May 23rd. If graduation is held in the stadium, guests will need to present their state issued handicap pass and tickets at the designated parking area. Transportation will be provided to the designated seating area for the guest. Please leave the handicap pass visible on the dash of the car. If graduation is held in the gym, please show the parking pass to the attendant at the front administrative parking lot for parking. Enter through the main office doors. Present the handicap tickets to the ushers and request assistance to the elevator. You will be seated in a designated area. An usher will be available to assist you again with the elevator once the ceremony is over. We ask anyone with handicap tickets to be in the gymnasium or stadium by 8:30 am in order to be seated before the processional.

Graduation is an exciting time, yet it is a formal occasion when we honor students for reaching this milestone in their lives. To preserve the dignity of these ceremonies and to prevent delays to the program, we ask that you refrain from outbursts, undignified gestures, and celebrations. We also request all applause be held until the last senior has received his or her diploma. We will take a few minutes at the conclusion of the ceremonies to celebrate the occasion together. It is our hope that this information will help enable us to have smooth graduation programs. Your cooperation and assistance is appreciated. If you have any questions, please feel free to reach out to the school.

2022 Handicap Request Form

****Must be returned no later than May 4th****

Student's Name: _____

Student's email: _____

Phone number: _____

Number of guests needing special seating: _____

Number of guests needing special parking: _____

Mail or return to Lauren Robertson
South Caldwell High School
7035 Spartan Drive
Hudson, NC 28638

South Caldwell Field Trip Form

Class of 2022 Elementary Walk Through Visits

You are required to return this form to Mrs. Reising (Room 215) by **May 3rd!** *No exceptions!*

Student Name: _____

Teacher Coordinator: Reising/Weaver

Date of Trip: May 6th, Departing SCHS approximately 10AM, returning approximately 12:15PM

Location of Trip: (Circle your elementary school)

GF Hudson Baton Dudley Sawmills

TO THE PARENT: Please sign below, indicating permission for your child to participate in this field trip. Students will depart South Caldwell at approximately 10:00AM and return at approximately 12:15PM.

PARENT SIGNATURE _____

PHONE: _____ DATE _____

INSURANCE COMPANY _____ POLICY _____

TO THE STUDENT: Students are responsible for any classwork missed while attending this field trip. All school rules and consequences apply. Any misbehavior or rule violations may result in suspension of all further senior activities, including graduation. Administration reserves the right to deny participation to any student based on academic and/or behavioral issues.

I understand the statement above and will abide by all school rules. I promise to set a good example for the class of 2022 and all of South Caldwell High School.

Student Signature: _____ Date: _____