

Grade Change Request Form

Date: _____

Grading Period: _____

Teacher Requesting Change: _____

Reason for Change: _____

Student Name: _____ **Student #:** _____

Course: _____

Section: _____

Incorrect Grade: _____

Correct Grade: _____

I have reviewed this request and approved the correction.

Principal Signature: _____

(Please give to Data Manager to make the correction in PowerSchool.)