

NCPK Committee Meeting

Date: July 26, 2021 | Time: 12:03 pm | Location: Preschool Readiness Center Zoom Meeting | Meeting called to order by Kim Burns (Co-Chair, Smart Start) with a quorum present.

In Attendance

Members Present: Kim Burns (Co-Chair, Smart Start), Dr. Don Phipps (Co-Chair, Caldwell County Schools Superintendent), Shari Brown (Family Literacy, CCC&TI), Kristen Tufts (Caldwell County Department of Social Services), Geri Ward (Child Care Representative), Paula Arrowood (Caldwell County Schools, Exceptional Children), Stephanie Ashley (Blue Ridge Community Action)

Staff Present: Vickie Sproul (NCPK Contract Administrator), Helena Vanhorn (NCPK Coordinator), Sandra Beane (CCS Preschool Administrative Assistant)

Members Absent: Lacey Kincaid (Parent Representative), Candida Kiziah (Parent Representative), Shawn Corpening (Child Care Representative)

Call to Order 12:03 PM

Approval of Agenda and Previous Minutes

Dr. Phipps called for a motion to approve the July 26, 2021 agenda.

Upon the motion of Kim Burns, and a second by Kristen Tufts, the NCPK Committee unanimously approved the agenda.

No conflict of interest.

Dr. Phipps called for a motion to accept the minutes from the February 11, 2021 NCPK Committee meeting.

Upon motion of Kim Burns, and a second by Stephanie Ashley, the Committee unanimously approved the February 11, 2021 minutes.

No conflict of interest.

Approval of New NCPK Committee Members

Action Item:

Helena Vanhorn made an introduction of Lacey Kincaid and as the new parent representatives on the Committee. Candida Kiziah was welcomed back for her second year serving on the committee.

Dr. Phipps called for a motion to accept the new parent representative to the NCPK Committee.

Upon motion from Paula Arrowood and a second by Kim Burns the Committee voted unanimously to accept the new parent representative.

Dr. Phipps welcomed the new parent representatives.

No conflict of interest.

Conflict of Interest Policy

The NCPK Conflict of Interest Policy was presented to the members present by Helena Vanhorn. No questions or concerns were brought forward. Copies of the statement were made available to each member for their signature.

Public Comment

There were no public comments presented to the Committee.

New Business: Information

Helena Vanhorn presented the Committee with applications received so far versus prior years totals received, where we are, income information, and funding changes.

New Business: For Action

Action Item: The attendance policy for the 2021/22 NCPK school year was presented to the committee.

Dr. Phipps called for a motion to accept the policy.

Upon motion by Kim Burns and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: The NCPK Challenging Behavior Plan was presented to the committee.

Dr. Phipps called for a motion to accept the policy as written.

Upon motion by Kim Burns and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: The 2021/22 Family Involvement Plan was presented to the committee.

Dr. Phipps called for a motion to accept the policy as written.

Upon motion by Kim Burns and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: The Limited English Proficiency Plan was presented to the committee.

Dr. Phipps called for a motion to accept the policy as written.

Upon motion by Kim Burns and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: The NCPK Transition Plan was presented to the committee.

Dr. Phipps called for a motion to accept the policy as written.

Upon motion by Kim Burns and a second by Kristen Tufts the motion passed unanimously.

No conflict of interest.

Action Item: The NCPK Transportation Plan was presented to the committee.

Dr. Phipps called for a motion to accept the policy as written.

Upon motion by Kim Burns and a second by Paula Arrowood the motion passed unanimously.

No conflict of interest.

Additional Discussion

No updates at this time

Next Meeting and Adjournment

There being no further business to come before the NCPK Committee and upon the motion of Paula Arrowood, and the second by Shari Brown, the NCPK Committee unanimously approved to adjourn. Next NCPK Committee meeting to be announced.