

NCPK Committee Meeting

Date: August 18, 2021 | Time: 11:03am | Location: Preschool Readiness Center via Zoom | Meeting called to order by Dr. Don Phipps with a quorum present.

In Attendance

Members Present: , Dr. Don Phipps (Co-Chair, Caldwell County Schools Superintendent), Lacey Kincaid (Parent Representative), Kristen Tufts (Caldwell County Department of Social Services), Geri Ward (Child Care Representative), Paula Arrowood (Caldwell County Schools, Exceptional Children), Candida Kiziah (Parent Representative)

Staff Present: Helena Vanhorn (NCPK Coordinator), Vickie Sproul (NCPK Contract Administrator), Robert Semple (Caldwell County Schools), Sandra Beane (CCS Preschool Administrative Assistant)

Members Absent: Shawn Corpening (Child Care Representative), Stephanie Ashley (Blue Ridge Community Action), Shari Brown (Family Literacy, CCC&TI), and Kim Burns (Co-Chair, Smart Start).

Call to Order 11:03 AM

Approval of Agenda

Dr. Phipps (Co-Chair) Asked that the agenda time be changed from the 11:00pm start time to reflect the correct time of 11:00am.

Dr. Phipps called for approval of the new recommendation changes for two new committee members. Robert Semple will be the stand in for the health person. No response has been recorded for the Caldwell County Representative at this time.

Upon motion of , and a second by Geri Ward the committee approved Robert Semple as the stand in for the health person.

Dr. Phipps called for a motion to approve the August 18, 2021 agenda with the correct time.

Upon the motion of Paula Arrowood, and a second by Geri Ward, the NCPK Committee unanimously approved the August 18, 2021 agenda.

Dr. Phipps called for the approval of the minutes of the July 26, 2021 NCPK Committee meeting.

Upon motion of Geri Ward, and a second by Paula Arrowood, the minutes of the February 11, 2021 meeting were unanimously approved.

No conflict of interest.

Public Comment

There were no public comments presented to the committee.

No conflict of interest.

New Business: Information

Helena Vanhorn, Preschool Coordinator, shared that the Caldwell County Schools NCPK has grown with 44 additional children enrolling since the start of school. This brings the program enrollment number up to 292 children. This places the program at 89% capacity versus the state which is at 61 to 63%.

An update was given as to the directions from DCDEE concerning masking at the community sites due to Covid. This was mandated by the state and no action was taken by the committee.

NCPK will not operate as remote only for the 2021/22 school year. If a child has been exposed to Covid remote will be offered.

Updates were given on funding for 2021/22 and site reimbursement rates. Hold harmless will be in effect from August to November of 2021.

The committee also received updates on the NCPK Contract and additional funds for the 2021/22 school year. No comments or concerns were received.

New Business: For Action

Action Item: Dr. Phipps called for a motion to accept the Conflict of Interest statement that is signed by each committee member.

Upon the motion of Paula Arrowood and a second by Kristen Tufts, the motion passed.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the Contract and Budget Allocations.

Site reimbursement rates are as follows, community sites \$650.00, Head Start \$350.00, and schools \$473.00.

Upon the motion of Paula Arrowood and a second by Geri Ward, the motion passed.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to accept the placement of children into the NCPK program.

Upon the motion by Kristen Tufts and a second by Paula Arrowood the motion passes unanimously.

No conflict of interest.

Action Item: The committee discussed applying for additional funding if made available to NCPK programs.

Dr. Phipps called for a motion to approve applying for the additional funding.

Upon motion from Paula Arrowood and a second from Kristen Tufts the committee voted unanimously to accept applying for additional funding.

No conflict of interest.

Action Item: The committee reviewed the 2021/22 attendance policy.

Dr. Phipps called for a motion to accept the policy.

Upon motion by Paula Arrowood and seconded by Geri Ward the motion passed unanimously.

No conflict of interest.

Action Item: The committee reviewed the Challenging Behavior Plan.

Dr. Phipps called for a motion to accept the plan.

Upon motion by Paula Arrowood and seconded by Geri Ward the motion passed unanimously.

No conflict of interest.

Additional Discussion

None at this time.

Next Meeting and Adjournment

Being no further business to come before the NCPK Committee and upon the motion of Lacey Kincaid, and the second by Paula Arrowood, the NCPK Committee unanimously approved adjournment.

Meeting was adjourned at 11:23am.

Next NCPK Committee meeting to be announced.