

NCPK Committee Meeting

Date: August 9, 2022 | Time: 11:32am | Location: Preschool Readiness Center Zoom | Meeting called to order by Dr. Donald Phipps (Co-Chair, Caldwell County Schools Superintendent) with a quorum present.

In Attendance

Members Present: Kim Burns (Co-Chair, Smart Start), Dr. Don Phipps (Co-Chair, Caldwell County Schools Superintendent), Shari Brown (Family Literacy, CCC&TI), Paula Arrowood (Caldwell County Schools, Exceptional Children), Lacey Kincaid, via zoom, (Parent Representative), Shawn Corpening (Child Care Representative), and Geri Ward (Child Care Representative), Mandy Bays (Caldwell County Department of Social Services), Robert Semple (Caldwell County Schools), Abigail Rich (Caldwell County Representative)

Staff Present: Helena Vanhorn (NCPK Coordinator), Sandra Beane (CCS Preschool Administrative Assistant)

Members Absent: Candida Kiziah (Parent Representative), Stephanie Ashley (Blue Ridge Community Action) Mandy Bays (Caldwell County Department of Social Services), Robert Semple (Caldwell County Schools)

Others Attending: Brandy Hood, (Caldwell County Department of Social Services)

Call to Order 11:32am

Approval of Agenda and Previous Minutes

Dr. Phipps called for approval of the January 20, 2022 agenda.

Upon motion of Paula Arrowood and a second by Lacey Kincaid the committee unanimously approved the agenda.

No conflict of interest.

Dr. Phipps called for approval of Mandy Bays from the Caldwell County Department of Social Services serving on the NCPK Committee.

Upon motion of Paula Arrowood and a second by Robert Semple the committee unanimously approved the appointment to the committee.

No conflict of interest.

Dr. Phipps called for approval of the January 20, 2022 minutes. Upon motion of Kim Burns and seconded by Abigail Rich the minutes were unanimously approved.

No conflict of interest.

Public Comment

There were no public comments presented to the Committee.

New Business: Information

Helena Vanhorn, Preschool Coordinator, shared information on application numbers from past NCPK years until present.

- 2015/16 Total Applications: 239
- 2016/17 Total Applications: 272
- 2017/18 Total Applications: 331
- 2018/19 Total Applications: 367
- 2019/20 Total Applications: 354
- 2020/21 Total Applications: 283
- 2021/22 Total Applications: 358

On July 19 NCPK guidance was updated. Masking will not be required. Remote learning will be in effect for this school year for quarantined individuals and whole class.

New IA (Instructional Assistant) education requirements will be in place. The Caldwell County Schools NCPK began preparing for this and will not be affected.

Legislative rate increases will be for community sites only. Increases will not include Head Start or classrooms. Funds are required to be used to provide increases in salaries of teachers as intended by the General Assembly. Contracting agencies are required to monitor programs to ensure funds are used as intended.

Funding will not be at a hold harmless for this school year. Funds will go back to a monthly amount. Amounts are based on attendance.

Discussion: Will children that are remote due to Covid count? Yes, if they participate in remote learning they will count.

Contractor is responsible for any requirements such as the contract renewal, verification of child eligibility, maintenance of documentation, submission of reimbursement requests, contracting and payment to subcontractors, supporting all sites, and making Ready Rosie accessible to families.

The Committee reviewed the Conflict of Interest for the 2022/23 school year and signed forms.

New Business: For Action

Action Item: The Committee reviewed the Conflict of Interest for the 2022/23 school year.

Dr. Phipps called for the motion to approve the Conflict of Interest.

Upon motion of Paula Arrowood and a second by Robert Semple, the motion passed unanimously.

No conflict of interest.

Action Item: The NCPK Contractor is responsible for any requirements such as, the contract renewal, verification of child eligibility, maintenance of documentation, submission of reimbursement requests, contracting and payment to subcontractors, supporting all sites, and making Ready Rosie accessible to families.

Dr. Phipps called for the motion to approve.

Upon motion of Shawn Corpening and a second by Robert Semple, the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Attendance plan with no changes recommended.

Upon motion by Kim Burns and a second by Paula Arrowood the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Challenging Behavior plan with no changes recommended.

Upon motion by Kim Burns and a second by Shawn Corpening the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Family Engagement plan with no changes recommended.

Upon motion by Paula Arrowood and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Limited English Proficiency plan with no changes recommended.

Upon motion by Shawn Corpening and a second by Geri Ward the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Transition plan with no changes recommended.

Upon motion by Shawn Corpening and a second by Robert Semple the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the NCPK Transportation plan with no changes recommended.

Upon motion by Kim Burns and a second by Paula Arrowood the motion passed unanimously.

No conflict of interest.

Discussion: NCPK does not provide for meals and transportation. Children may apply for free/reduced meals.

Action Item: Dr. Phipps called for a motion to approve the site reimbursement rates.

Upon motion by Abigail Rich and a second by Shari Brown the motion passed unanimously.

No conflict of interest.

Action Item: Dr. Phipps called for a motion to approve the authority to the Contractor (Caldwell County Schools) to place children based on parent site preference and availability.

Upon motion by Shawn Corpening and a second by Robert Semple the motion passed unanimously.

No conflict of interest.

Action Item: Phipps called for a motion to approve applying for any additional funds available.

Upon motion by Kim Burns and a second by Lacey Kincaid the motion passed unanimously.

No conflict of interest.

Additional Discussion

No additional discussion.

Next Meeting and Adjournment

The NCPK Committee meeting will be February 8, 2022 at 11:30 am.

Kim Burns called for a motion to adjourn. Upon motion by Paula Arrowood and a second by Robert Semple the meeting was adjourned at 11:55am.