

South Caldwell PTO General Meeting November 12, 2019

Location: SCHS Media Center

Time: 6:30pm

Attendance: Amy Morrison
Ashley Aldridge
Karen Kerr
Natascha Dula
Stacie King
Angie Macchia
Emily Hewitt
Kim Clark
Pam Steuer
Rob Bliss

Call To Order: President Karen Kerr called the meeting to order at 6:30pm.

Kerr welcomed everyone and began by reviewing the agenda (Attachment A.)

Angie Macchia moved to accept the agenda, Amy Morrison seconded; no discussion; unanimous.

Announcements: Announcements will be discussed throughout the agenda.

Report from County PTO Meeting:

Amy Morrison attended the PTO Luncheon as the SCHS PTO representative. Each school must pay \$25.00 per year to the County PTO. Morrison reported that the School Board will be voting on homeschool students being able to play sports but they must be enrolled in two classes. They will also be discussing the option of an Online Academy for middle and high school. At the meeting there was a push for Dolly Parton's Imagination Library.

Administrative Report: Kim Clark stated that the Mr. Bliss started officially on October 28th. Mr. Bliss will need to approve selling the remaining tshirts during basketballs games. It will also need to be approved by the Booster's Club.

Clark reported on the following dates of importance:

November 13 th	NC Math Check ins for Freshmen
November 27 th -29 th	Thanksgiving Holidays
December 1	Parade
December 3	Workkeys Testing for Seniors
December 5 th	Chorus Concert
December 9, 10, 12 th	Band Concerts
December 13 th	Teacher Made Exams
December 16-18	State Exams

Secretary's Report: Minutes from the October 8th meeting were presented.

Angie Macchia moved to approve as presented; Amy Morrison seconded; no discussion; unanimous.

The current membership is:

31 parent membership with a total of 38 parents; 33 students
47 teacher/staff membership with a total of 50; 7 students
Total: 78 memberships with 88 adults and 40 students

\$780 has been generated from PTO membership and \$125 has been generated for scholarship.

Treasurer's Report:

Kerr reported on the history of the Treasurer position. Morrison was the Interim Treasurer and was moved over to Vice President during the September 10th meeting. Kooiker was elected as Treasurer but could not serve in that capacity as a Caldwell County Employee. At the last meeting, Jackie Carr was appointed as the Interim Treasurer in order to be able to open the checking account. Carr does not wish to serve in that position. Kerr nominated Amy Morrison to serve as the Treasurer since she has been handling the 501c3 issue along with the Articles of Incorporation filing. There were no other members presented for the position.

Angie Macchia moved to approve Amy Morrison as the Treasurer, Natascha Dula seconded; unanimous.

The position of Vice President is now vacant. At this time no member at the meeting expressed interest in serving as the Vice President. Natascha Dula will take Carr off of the signature card and new signature card will be completed once a Vice President is put in place.

The balance that was transferred over to the PTO by the school was \$2,560.28 and that was the opening balance for the new account. As of November 12, 2019 a total of \$400.00 has been spent for the 501c3. An additional \$25.00 dues to the County PTO will be submitted.

(Attachment B) The budget including revenue (incoming) and expenditures was discussed.

The only committee to subject a budget request was the Teacher Appreciation Committee. Their request was \$1,400.00

The budget will be reviewed in January to see if more funds can be allocated to the Teacher Appreciation Committee.

Anige Macchia made a motion to accept the budget as presented, Amy Morrison seconded; no discussion; unanimous.

The November Drawing was held with Mr. Bliss selecting a number 1-78; Bliss chose 33 which is Karen Isbell as the winner.

Committee Reports:

Kerr stressed the importance of advising the Board when Committees schedule a meeting so that proper announcements can be made for any one that may be interested in serving.

No other reports from Committees.

New Business:

The election of the Treasurer was handled during the Treasurer’s Report. The budget was presented and discussed during the Treasurer’s Report.

Unfinished Business:

The PTO account was opened with help from Natascha Dula.

The 501c3 application along with the \$400 application fee has been submitted to the IRS.

The Conflict of Interest statement was sent to all members and posted on the PTO webpage. A Conflict of Interest statement must be approved to be included with the 501c3 application as well as the County PTO.

Angie Macchia moved to approve, Morrison seconded, no discussion; unanimous.

Kerr reported that there will be a Winter Dance to be held on February 1 in the Auxillary Gym. There will be a cap of 250 tickets sold due to seating capacity. The tickets will go on sale December 2-6th only for \$10.00 each. Students can only purchase 2 tickets. To proceed with the event a minimum of 200 tickets must be sold. All funds will go toward Scholarships. \$500 has been budgeted to put the dance on with \$200 going toward a DJ.

An email has been sent out to all students asking them to email their interest in serving on the Planning Committee to the southcaldwellpto@gmail.com account. As of November 12th, five students have expressed interest in planning the event. The Planning Committee will be responsible for the theme, music, food, decorations, etc. Kerr has asked Clark to send out one more email regarding their interest on the Planning Committee with a deadline of November 15th.

A Planning Meeting will take place on November 20th at 5:30pm at Auxillary Gym. IF YOU ARE INTERESTED IN ATTENDING THE MEETING OR BEING ON THE PLANNING COMMITTEE YOU MUST EMAIL Karen Kerr at southcaldwellpto@gmail.com BEFORE THE MEETING.

Mrs. Hewitt has access to some decorations and will let the Planning Committee know what is available. Angie Macchia stated she could probably borrow some from other schools if needed. The hopes is that this dance goes well and the PTO can take over the Homecoming Dance to raise more funds for scholarship.

Angie Macchia moved to adjourn. The meeting was adjourned at 7:20pm.

1st: _____

2nd: _____

Corrections: _____

Approved on the _____ day of _____, 2019

Pam Steuer, Secretary

DRAFT